

# MAGNOLIA SCHOOL

## Authorization to Release Academic Records

### To the Parent/Guardian

Please complete the top section of this form. By signing this, you are giving permission for previous schools to release your daughter's academic records to Magnolia School. Please give the signed copy to your daughter's current school.

Students Name \_\_\_\_\_ Date \_\_\_\_\_

Name of Previous School \_\_\_\_\_ Grade(s) Attended \_\_\_\_\_

Parent's Signature \_\_\_\_\_

### To the School

Name and Title of the Person Completing this Form: \_\_\_\_\_

Please complete the section below and return the following items:

- 1) This completed form
- 2) Student's transcripts (for all years student attended your school)
- 3) Student's standardized test scores
- 4) Any other items included in the student's record

**Scan & Email To:** admissions@magnoliaschool.org **OR** **Fax:** (281) 886-8848

### Attendance

**2023-2024 (current)**

**2022-2023**

Days Absent: \_\_\_\_\_

Days Tardy: \_\_\_\_\_

### Academic Standing

How many students were in this student's grade in 2022-2023? \_\_\_\_\_

In which quarter did the student rank? (circle one)

**TOP QUARTER   2ND QUARTER   3RD QUARTER   BOTTOM QUARTER   WE DO NOT RANK**

9902 Long Point Rd, Houston, TX 77055

www.magnoliaschool.org

**Lower School:** (281)-786-4000 **Middle School:** (713) 534-1194 **Fax:** (281) 886-8848